



OREGON – WASHINGTON CARPENTERS – EMPLOYERS TRUST FUNDS

C/O THE WILLIAM C. EARHART COMPANY, INC.

P.O. BOX 4148, PORTLAND, OR 97208 / 3140 N.E. BROADWAY, PORTLAND, OR 97232

LOCAL: (503) 282-5581 / TOLL FREE: (800) 547-1314

VACATION- SAVINGS DISTRIBUTION ELECTION FORM

The Board of Trustees is conducting the annual open enrollment. The open enrollment allows you to change your current distribution method of the Vacation – Savings contributions made by your employer. Please send completed form to the address above or fax to (503) 284-9386.

If you elect to continue with your current distribution method, no action is required. However, if you elect to change your distributions method, review the following information describing the choices offered, make your selection and return this form to the Fund Manager within 30 days. Your current distribution method is indicated by the “**Current Election code**” appearing in the upper left corner of your vacation check stub (a blank section indicates you have elected an annual distribution).

CHECK HERE FOR ☐ QUARTERLY DISTRIBUTION

Hours worked during...(If received timely)	Distribution Date
September through November	April 1 through April 15
December through February	July 1 through July 15
March through May	October 1 through October 15
June through August	December 1 through December 15

Vacation – Savings Distribution

CHECK HERE FOR ☐ SEMI-ANNUAL DISTRIBUTION

Hours worked during...(If received timely)	Distribution Date
September through February	July 1 through July 15
March through August	December 1 through December 15

CHECK HERE FOR ☐ ANNUAL DISTRIBUTION

Hours worked during...(If received timely)	Distribution Date
September through August	December 1 through December 15

PLEASE PRINT OR TYPE INFORMATION	If you wish to have your distributions sent directly to:
Social Security Number	I.B.E.W. & United Workers Federal Credit Union
Name	Please check this box <input type="checkbox"/> and fill in your Account Number
Address	
City, State, Zip Code	If you do not have an account established with the above referenced credit union and desire to establish an account, please contact the I.B.E.W. & United Workers Federal Credit Union at (503) 253-8193. If no account is established, vacation benefit checks will be mailed to your home address.
Telephone Number	
Signature	